

2018 CMAA-SAC Scholarship Application Package for Undergraduate and Graduate Student Applicants

CMAA-SAC SCHOLARSHIP FOUNDATION
DUE DATE: MAY 14, 2018
cmaasac.org/cmaa-scholarship-foundation



2018 Scholarship Application Package
CMAA South Atlantic Chapter
for Undergraduate and Graduate Student Applicants

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Construction Management Association of America South Atlantic Chapter Scholarship Program 2018

About CMAA South Atlantic Chapter (SAC) Scholarships

The Construction Management Association of America South Atlantic Chapter is an organization dedicated to leading the growth and acceptance of professions in the Architecture, Engineering, and Construction (AEC) Industry that can add significant value to the entire design and construction process, from conception to ongoing operation. To promote CMAA's objectives, the South Atlantic Chapter is offering academic scholarships to full-time students pursuing a related degree to architecture, engineering, or construction management. The Construction Management Association of America South Atlantic Chapter, awards these scholarships to qualified students to help them defray the costs of pursuing a degree in one of the aforementioned programs.

Eligibility Criteria

1. Must have completed a minimum of one full academic year of studies, and must have a minimum of one full academic year remaining prior to completing the degree being pursued.
2. Must be enrolled in an A/E/C degree program, or other related degree program in the South Atlantic Chapter region and show a strong interest in a career in this industry, as demonstrated by a response to the essay question in the application package. Examples of eligible degree programs include, but are not limited to, architecture, engineering (civil, mechanical, structural, etc.), and construction management.

NOTE: Incomplete applications will not be considered by CMAA-SAC. The application and all associated attachments must be submitted electronically. Hard copies of transcripts, essays and recommendations must be scanned and sent electronically. Hard copy applications and attachments will not be considered.

CMAA SAC Scholarship Review Process

1. The CMAA-SAC Scholarship Foundation will review all complete applications received and make its recommendation. Selected winners will be notified on or about **June 01, 2018**.
2. Scholarship checks will be handed over to the students at the CMAA-SAC Annual Banquet on **June 12th, 2018**.
3. While not mandatory, the scholarship winners will be strongly encouraged to attend the CMAA-SAC Annual Banquet to be recognized and presented with the scholarship check.

CMAA-SAC Scholarship Selection Criteria

The CMAA-SAC Scholarship Foundation will be using the following criteria for consideration:

- academic performance: 40%
- quality of essay on future plans and scholarship interest: 20%
- recommendation of faculty advisor: 15%
- extracurricular activities: 25%

Helpful Hints

- All sections of the application must be completed in full and submitted electronically. An application submitted missing any of the sections and without a signature will be disqualified from consideration.
- The response to the essay must be typed. Be sure to check spelling and grammar carefully. Please remember that your application will be scanned and disseminated to the selection committee electronically; presentation is important.
- The subject line of your email when submitting should include your last name and school name. Please submit one email with all completed sections of the application, preferably in one PDF document.
- Please keep a copy of your complete application package and request proof of electronic delivery. The returned proof of delivery will serve as verification that your application has been received. No additional notification will be provided.
- Good luck!

Scholarship Application Checklist

To be considered for a CMAA-SAC Scholarship Foundation scholarship, you must complete the following checklist and include it with the application submission, which is to be forwarded electronically, preferably as one PDF document.

Completed **all** sections of the application packet, including:

- General Information
- Academic Information, including Current Academic Schedule
- Included an official transcript from each school attended for undergraduate and/or graduate credit, in plenty of time to meet the application submission deadline.

Please supply the following information related to transcripts:

School Name(s)

Date of Transcript Request

- Extracurricular Activities
- Employment (If applicable)
- One Essay on Future Plans and Scholarship Interest
- Distributed the evaluation/recommendation form to your academic or faculty advisor and let your advisor know the completed form and one-page statement must be submitted directly to **scholarships@cmaasac.org** electronically by **May 14, 2018**.
- Proofed the spelling, grammar, and the presentation of the application
- Signed and dated the application package
- Made a copy of the completed application package
- Emailed the application by **May 14, 2018**, with your last name and school name in the email subject line
- Obtained electronic proof of delivery

General Information

| | |
|--|--|
| First Name | |
| Last Name | |
| Birth Date | |
| Permanent: Street Address | |
| City | |
| State/Province | |
| Postal Code | |
| Country | |
| Phone Number | |
| Email | |
| Current College/University: Name | |
| School Address | |
| City | |
| State/Province | |
| Postal Code | |
| Phone Number | |
| CMAA Member? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| CMAA Regional Chapter Affiliation | <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide name: |
| CMAA Student Chapter Affiliation | <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide name: |
| CMIT? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Previous CMAA Foundation Scholarship Recipient? | <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? |

Academic Information

| | |
|--|--|
| Student Classification for Which You Are Seeking This Scholarship? | <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate |
| Student Classification at Time of Application, i.e. 3rd year undergraduate, 1st year graduate | |
| Anticipated Graduation Date | |
| Type of Degree Sought, i.e. BS, MA | |
| Major Field of Study | |
| Minor (or Concentration) Field of Study | |
| Cumulative GPA | |
| GPA in Major | |

Please list the names, locations, and dates of enrollment for any other colleges or universities you attended while seeking your current degree.

Please list any academic honors and awards you've received.

1. _____
2. _____
3. _____
4. _____

Current Academic Schedule and Transcripts

Please attach your current academic schedule. You also must include an **official** transcript from each post-secondary school you have attended for credit.

Both the current academic schedule and transcript(s) must be scanned from originals and provided electronically. Application packages will not be considered complete unless the current academic schedule and official transcript(s) are received.

Extracurricular Activities

Please list any extracurricular information you consider to be significant, beginning with the most recent and working back chronologically. Do not list every detail about every position or activity. Rather, provide a general sense of your responsibilities and commitment. Attach additional sheets containing other extracurricular activities if necessary.

| | |
|-----------------------------|--|
| 1. Organization Name | |
| Activity | |
| Date Range | |
| Hours | |
| Description | |
| 2. Organization Name | |
| Activity | |
| Date Range | |
| Hours | |
| Description | |
| 3. Organization Name | |
| Activity | |
| Date Range | |
| Hours | |
| Description | |
| 4. Organization Name | |
| Activity | |
| Date Range | |
| Hours | |
| Description | |

Employment

If applicable, please enter information regarding your most recent employment. Attach additional sheets containing other employment if necessary.

| | | | |
|------------------------------|--|-------------------------|--|
| 1. From (month/year): | | To (month/year): | |
| Company Name | | | |
| Address | | | |
| Supervisor Name | | | |
| Your Position | | | |
| Duties | | | |
| Hours Per Week | | | |
| 2. From (month/year): | | To (month/year): | |
| Company Name | | | |
| Address | | | |
| Supervisor Name | | | |
| Your Position | | | |
| Duties | | | |
| Hours Per Week | | | |
| 3. From (month/year): | | To (month/year): | |
| Company Name | | | |
| Address | | | |
| Supervisor Name | | | |
| Your Position | | | |
| Duties | | | |
| Hours Per Week | | | |

Essay

Applicants must submit one original essay, addressing both of the following topics, to be considered for a scholarship. Please do not exceed two, **typed**, and single-spaced pages.

1. Future Plans

Please tell us why you are interested in a career in the A/E/C Industry
and

2. Scholarship Interest

Please explain to the Foundation scholarship committee why you should receive a CMAA-SAC Foundation scholarship, including any hardships you have overcome.

Applicant Signature

By submitting this application package for a CMAA-SAC Foundation scholarship, I certify that the information contained herein is accurate and factual to the best of my knowledge.

Also, I acknowledge that all scholarship decisions of the scholarship committee are final.

Name: _____

Date: _____

INFORMATION RELEASE

As a scholarship applicant, I hereby release information contained on this application as well as my financial aid applications and academic transcripts to the CMAA-SAC Scholarship Foundation. In addition, I waive my right to access and review confidential recommendations acquired for purposes of determining and granting this scholarship. I understand that this information will be used solely for the purpose of selecting scholarship recipients and will not be used by the Foundation for any other purpose. I understand that the scholarship may be denied if any information reported on this application is found to be intentionally misleading or inaccurate.

Name: _____

Date: _____

Academic/Faculty Advisor or Professor Evaluation/Recommendation Form

NOTE TO THE APPLICANT: Please fill in the first portion of this two-page form before giving it to your academic or faculty advisor for completion.

| | |
|--|--|
| Applicant's Full Name | |
| School Name | |
| Department | |
| Academic or Faculty Advisor's Full Name | |

NOTE TO ADVISOR: The applicant wishes your responses to be considered as part of his or her CMAA SAC application, which is not complete without your evaluation (due no later than **May 14, 2018**). We would appreciate knowing about specific intellectual abilities and accomplishments. We encourage frank statements regarding the applicant's ability to complete his or her work and a prospective future in CM or a CM-related field. Your evaluation/recommendation will be confidential and not shared with the student. Please send a one-page statement, along with this completed form, electronically to scholarship@cmaasac.org. In the subject line, please identify the student's last name and school name. If you have any questions, please call Stacey Chapman at 404.922.1182.

| | | | | | |
|---|-------------|--------------------------|----------------|----------------------|-----------------|
| How long have you known this student? | | In what capacity? | | | |
| How often do you see this student? | | | | | |
| Please place an "X" in the appropriate cell. | Poor | Below Average | Average | Above Average | Superior |
| Cooperation | | | | | |
| Courtesy | | | | | |
| Dependability | | | | | |
| Industriousness | | | | | |
| Initiative | | | | | |
| Maturity | | | | | |
| Ability to identify & achieve goals | | | | | |
| Self-Discipline | | | | | |
| Advisor's Full Name | | | | | |
| Position | | | | | |
| Organization | | | | | |
| Email | | Phone | | | |

Name: _____

Date: _____